



Academy Scholar Programme - Terms and Conditions

Introduction

These Terms & Conditions are entered into upon the completion and submission of the Academy Scholar application form, between the Care Professional Academy (HCPA) and the Academy Scholar pursuant to which the Scholar will represent the Academy through their project.

Criteria to be a Scholar.

To become and stay a Scholar for the Academy, the individual must meet and uphold the following criteria for the duration of the programme

1. be signed up to the Academy's online portal as an affiliate.
2. remain on Tier 3 or higher as an Academy affiliate.
3. currently line managing staff within the service.
4. notify us of any change in the status of their employment.
5. ensure you have a nominated sponsor & ongoing support within your organisation from a line manager throughout your whole project. If you are a manager yourself and have no line manager, it may be appropriate for you to enlist the support of your proprietor, if not, you may want to find an external sponsor such as visiting nurse/doctor or other professional who knows your service.
6. **As a Scholar, you will be required to**
 - i. Attend all sessions, in person or online. All sessions will be offered hybrid via Zoom.
 - ii. Implement a Change Management Project within your service and review the impact of your project.
 - iii. Present your project to Scholars group at the end of the programme as part of your assessment.
 - iv. Submit your assignment, complete all coursework and meet agreed deadlines throughout the programme.
7. Failure to meet all points listed above will result in your place on the scholar programme being at risk and all costs associated with your Scholar place will be chargeable at the sum of £500 plus VAT to the organisation.
8. Care Professional Academy can provide coaching sessions to support you, it is expected that once you commit to an agreed coaching session you attend. Failure to attend pre agreed meetings or coaching sessions will result in your place on the scholar programme being at risk and all costs associated with your Scholar place will be chargeable at the sum of £500 plus VAT to the organisation.



9. Maintain communication with Academy and respond to communication regarding your scholar programme, through email, phone and meetings.

The parties both agree as follows:

1. As an Academy Scholar, you agree to represent the Academy as an ambassador and, in doing so, project the values and mission of the Academy throughout the Scholar Programme.
2. As ambassadors of the Academy, Scholars could be invited to attend, and potentially speak at, events or meetings.
3. Academy Scholars could be offered the opportunity to participate in videos or case studies to assist promotional efforts for the Academy.
4. As an Academy Scholar, the individual must be a member of the Care Professional Academy.
5. All Academy Scholars will be required to provide any relevant feedback on the programme to assist with future cohorts.

All communications and notices to The Academy and the Scholar shall be directed as follows:

Academy Scholar Rewards:

For representing the Care Professional Academy as a Scholar and completing all the forementioned criteria, the individual will receive rewards for their contribution. These rewards can include:

- A scholar status certificate to upload to your Academy portal.
- A Scholar Logo for their email signature.
- A Scholar pin badge.
- Support to get completed project endorsed by NICE.
- Completed project added to the Academy peer learning page.

Either party can withdraw from these Terms and Conditions by providing written notice to the other party as explained above.

These Terms and Conditions constitute the partnership between the two parties and supersedes all prior written or verbal agreements. These Terms & Conditions may be amended only by a written agreement, clearly setting forth the proposed amendments which must be signed by both parties hereto.

It is the intent of the parties, that all questions with respect to the construction of these Terms and Conditions and the rights of the parties shall be determined in accordance with the applicable provisions of English law, and the laws of that shall govern the validity and interpretation of these Terms and Conditions.

All communications and notices to Care Professional Academy and the individual shall be directed as follows:

Address: Mundells Campus | Welwyn Garden City | AL7 1FT

Email: contact@careprofessional.co.uk

Phone: 01707 937990